

**Bassingbourn Village College
Academy**



Minutes of the Full Governing Body held on 2nd July 2015

Present:	Duncan Cooper (Principal) Ken Murphy (Chair) Chris Roope Kate French Rachel Dix-Pincott George Lynn Stephen Morris	Vickey Poulter (Vice Principal) Alison Butterworth (Vice Chair) Peter Nussey Andy Margetts Simon Saggars James Dow Sue Speller
-----------------	--	--

Clerk:	Sue Smith
Also present:	Hilary Forrester (new Assistant Clerk to the Governors)

Business Agenda items:	
<p>Apologies: Dushy Chetty</p> <p>Absent: Simon Gair (none received)</p>	<u>ACTION :</u>
<p>Declaration of interests There were none</p>	
<p>2. Minutes of the last meeting / Matters Arising</p> <p>Mrs Forrester, the new Assistant Clerk to the Governors, was introduced and welcomed to the meeting.</p> <ul style="list-style-type: none"> ○ Governor Vacancy: The Chair has not yet sent a letter to parents to state legal/education requirements for community governor. ○ Academy Sponsor: The Chair explained that the process to become a Sponsor School and Multi-Academy Trust school was now taking place. ○ Minutes of the previous meeting were agreed and can be placed on the website. 	<p>To be discussed at the strategy meeting in September as community governor place been taken up by Kate French</p>
<p>3. Link Governor feedback</p> <p>Governors gave a brief verbal update on their Link CIP meetings with hard copies of the notes being circulated to all governors. The Clerk confirmed that electronic copies are stored centrally.</p> <p>Question: How often should Link CIP meetings take place? A: Termly if possible.</p> <p>It was agreed that Health and Safety should be included within the CIP. CR tours the school once a year with the premises manager and a formal H&S report will be produced and circulated.</p>	

<p>4. Audit of Governing Body effectiveness</p> <p>This will be discussed at the Governor Strategy meeting on 06.07.15. Question: Will the skills audit be sent out to Governors: A: Yes</p>	<p>Chair to circulate skills audit</p>
<p>5. Child Protection Report and Policy</p> <p>Having previously circulated an updated Child Protection Policy in line with National guidelines to include radicalisation, this Policy was ratified by Governors. The Child Protection report was presented to Governors. The Vice Principal (CP officer) explained that all refresher courses had been completed by the Child Protection officers and Mrs Murphy had attended a course on preventing radicalisation. The Chair and Vice Chair of Governors confirmed that they had attended a Safer Recruitment course in March 2015.</p>	<p>Clerk to update policy log</p> <p>Chair to sign CP report</p>
<p>Strategic Agenda items</p>	
<p>1. MAT/Sponsor school update</p> <p>The Chair talked the Governors through the current consultation process which will end on 8th July. A staff meeting had taken place which was well attended. The parent/stakeholders meeting had also taken place in accordance with the consultation timetable. Question: How will questions raised by parents/stakeholders be communicated? A: These will be placed on the website. Question: What's "critical mass"? A: This is the number of schools within a MAT where cross-sharing of resources is beneficial to schools' budgets according to the DfE. The Chair and Principal explained that becoming a Sponsor School would bring in additional funds which would be in addition to the benefits of joining schools to become a MAT.</p>	<p>Chair/Principal to map out financial situation and then bring back to Governors</p>
<p>2. Energy Solutions update</p> <p>A full report is expected to be received shortly and a meeting with Bouygues will take place prior to the F&I/FGB meeting on 9th July.</p>	<p>To be discussed further on 9th July 2015 at F&I/FGB meeting</p>
<p>3. Strategy meeting</p> <p>The next strategy meeting on 6th July 2015 will include:</p> <ul style="list-style-type: none"> • CIP • Next year's developments to include Duddle/Curriculum mapping • 3 year plan • Governors' evaluation • Planning for committees and calendar • Energy solution update 	<p>Clerk: Circulate : calendar with strategy days included, Committee membership, Link Governors</p>
<p>4. AOB</p>	

<p>Pupil Survey : to be taken to the first ASC meeting</p> <p>Governor membership: As Kate French’s term of office as Parent Governor is expiring in November, it was unanimously agreed that she should revert to a Community Governor with parent governor elections taking place in September.</p>	<p>Agenda item for ASC</p> <p>Clerk: Liaise with the Chair regarding the election process timetable</p>
--	---

Meeting finished: 9.10pm

Next meeting : 17.09.15

Chair

Key :

<p>F&E – Finance and Environment Committee ASC – Achievement, Standards and Curriculum Committee PAC – Pastoral and Community Committee FGB – Full Governing Body T&L – Teaching and Learning PA – Persistent Absence PM – Performance Management CPD – Continuing Professional Development DfE – Department for Education</p>	<p>PiP – Parents in Partnership HoD – Heads of Department CAL – College Achievement Leader AIG Policy – Information Advice and Guidance Policy BVC – Bassingbourn Village College DfE – Department for Education EWO – Education Welfare Officer MAT – Multi Academy Trust CIP – College Improvement Plan</p>
---	--