

**Bassingbourn Village College
Academy**



Minutes of the Full Governing Body held on 18th September 2014

Present:

Ken Murphy (Chair)	Alison Butterworth
Duncan Cooper	Chris Roope
Vickey Poulter	Kate French
James Dow	Sandra Ready
Nigel Whittingham	Simon Gair
Simon Siggers	Andy Margetts

Also present: Jeremy Brock (SLT)

Clerk: Sue Smith

	<u>ACTION :</u>
<p>1. Apologies: Peter Nussey</p>	
<p>2. Declaration of interests: There were none declared.</p> <p>Governor declaration of pecuniary interests forms were circulated for governors to sign and return together with HMRC fit and proper persons forms</p>	
<p>3. Minutes of the last meeting / Matters Arising</p> <ul style="list-style-type: none"> • Safeguarding update – completed • Vice Chair election – Alison Butterworth was unanimously elected as Vice Chair of the FGB, thus becoming a Trustee along with Ken Murphy (Chair of Governors), and Kate French (Chair of the Finance Committee). An AGM of the Trustees will be scheduled. • Governor recruitment – this is currently running with a meeting scheduled for 8th October with the Chair and Principal for people interested in joining the FGB as community governors. The Clerk announced that Germaine Finn Leeming had stood down from the Governing Body. Nigel Whittingham and Sandra Ready advised that they would not stand again when their membership expires in November. Governor recruitment therefore needed for 1 staff governor, 1 parent governor and 4 Community governors. • Parish Liaison – The Chair of Governors advised the FGB that contact had been made with the Chair of the Parish Council and were waiting for him to agree to a date for a meeting. 	<p>Notes to be attended to Memorandum & Articles</p> <p>Clerk to inform Governor services and Companies House of resignation</p> <p>Parent/Staff Governor elections to take place</p>
<p>4. Three year Strategic Plan</p> <p>SSag reported back on the Strategic Plan meeting held at the beginning of term and shared his notes from the meeting. It was agreed that this meeting had been very productive although the Governors questioned whether the core aim/strategic plan was too optimistic.</p>	<p>Principal to look at current/proposed core aim to present back to Governors</p>

<p>The Governors questioned whether the current core aim is too long. The Principal is to speak to the Primary schools about a Bassingbourn Schools strap line.</p> <p>Strategic aims: It was agreed by all that the College's atmosphere is very important; that a 6th form shouldn't be developed with students being guided to the most appropriate 6th form college. The Principal explained the differences between Umbrella Trust and Multi-Academy Trusts and advised that a meeting had been planned with the School Commissioner for the Eastern Region. The FGB acknowledged the need to work collaboratively and make strategic alliances with other schools to share resources, teaching and the associated financial benefits whilst retaining our own independence. The Principal advised that he was currently working with Bottisham and Cottenham with training projects.</p> <p>The Chair of Governors asked if everyone agreed with the plan. This was unanimously agreed and accepted subject to it being presented to staff. KF suggested that the Teaching / Learning section should be presented to the SLT.</p> <p>SSag was thanked for his work in producing the minutes.</p>	<p>Principal to speak to the Primary schools about a Bassingbourn Schools strap line.</p> <p>Principal to work further on strategic alliances and draw up plan to present back to Governors</p>
<p>5. Outstanding Governance.</p> <p>The Principal asked the FGB to brain-storm what they thought outstanding governance is. An excerpt from the Inspection Handbook was handed out on the Leadership & Management Section.</p> <p>It was proposed that:</p> <ul style="list-style-type: none"> • Training that governors have attended is shared • Help new governors to "get up to speed" quicker • New information for Governors be drawn up (currently underway) • Training to be a standing agenda item • Strategic plan to be revisited each meeting <p>The structure of the FGB and committees was discussed. It was proposed that agendas could be split into business and strategic.</p>	<p>Collate words and draw up from brain storm exercise</p> <p>SEF – gaps on Governance to be brought back to governors.</p>
<p>6. 2014 Results analysis</p> <p>Mr J Brock (Deputy Principal/SLT) walked the governors through the paperwork previously circulated. The Chair of Governors congratulated all staff for the outstanding results.</p> <p>AM/SG leave</p>	
<p>7. IGCSE debate</p> <p>Q: Governors questioned the Principal of the potential impact of continuing iGCSE English course. The Principal advised that the English iGCSE will not appear in league tables in 2 years' time and asked whether the governors wished the course to carry on bearing in mind the speak and listening skills it helps</p>	<p>Head of English to consider further and then bring back to FGB</p>

develop.	
<p>8. Calendar/Jubilee update</p> <p>Update was given on calendared event and the Diamond Jubilee.</p> <ul style="list-style-type: none"> • Jubilee – 10th October • Open Evening – 25th September • Yr 11 leavers' certificate evening – 10th November <p>Q: Governors asked for an up to date list of events so that they can attend as appropriate.</p>	Updated list of events to be circulated up until the end of term.

Meeting finished: 9.20pm

Next meeting : 11th December 2014

Chair

Key :

<p>F&E – Finance and Environment Committee</p> <p>ASC – Achievement, Standards and Curriculum Committee</p> <p>PAC – Pastoral and Community Committee</p> <p>FGB – Full Governing Body</p> <p>T&L – Teaching and Learning</p> <p>PA – Persistent Absence</p> <p>PM – Performance Management</p> <p>CPD – Continuing Professional Development</p>	<p>PiP – Parents in Partnership</p> <p>HoD – Heads of Department</p> <p>CAL – College Achievement Leader</p> <p>AIG Policy – Information Advice and Guidance Policy</p> <p>BVC – Bassingbourn Village College</p> <p>DfE – Department for Education</p> <p>EWO – Education Welfare Officer</p> <p>SLT – Senior Leadership Team</p>
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