

Bassingbourn Village College
Academy



Minutes of the Full Governing Body held on 2nd July 2014

Present: Duncan Cooper Vickey Poulter
Sandra Ready Ken Murphy
Peter Nussey Kate French
Andy Margetts Alison Butterworth
James Dow Simon Saggars
Clerk: Sue Smith

<p>1. Apologies: Rachel Talbot (Chair), Maggie Dutton (Vice Chair), Chris Roope, Nigel Whittingham. No apologies from Germaine Finn Leeming, Simon Gair</p>	<p><u>ACTION :</u></p>
<p>2. Declaration of interests There were none</p>	
<p>Simon Saggars, new Parent Governor, was welcomed and introductions made. In the absence of the Chair and Vice Chair, Ken Murphy was asked to chair the meeting.</p> <p>3/4 Minutes of the last meeting / Matters Arising</p> <ul style="list-style-type: none"> ○ Parental contributions/Gift Aid – Letters and forms have been sent to parents ○ Changes to Uniform – this has now taken place. 	
<p>5. Three year plan</p> <p>The Principal presented a list of ideas drawn up from staff and governors and asked the governors how this should be presented. The governors agreed that they need time to work through the list, prioritising tasks and agreeing measurable goals and outcomes. A date is to be agreed. The Principal confirmed that the CIP will be reviewed at the end of the year in conjunction with the three year plan.</p>	<p>Clerk to circulate proposed dates</p>
<p>(AM arrives) 6. Termly Report</p> <p>Paper copies of the termly report for staff and governors were circulated. The Governors thanked all staff for their hard works and efforts over the year. It was suggested that some of the data included in the termly report should be reported to parents as well in the end of term Newsletter.</p>	<p>SR to report key data in Newsletter</p>
<p>7. Link Governor/Parish Council Updates</p> <p>The role of Link Governor was explained to Simon Saggars. Governors and staff governors agreed that meeting with members of the SLT in their role as link governors was useful and worthwhile.</p>	

<p>Sandra Ready reported back to the Governors on the recent parish AGMS that she attended. It was agreed that communication between the school and residents of the local community needed to be improved. It was proposed that governors (Simon Sagggers/Peter Nussey) would attend the next open meeting.</p>	
<p>8. Safeguarding update</p> <p>The Vice Principal circulated a copy of a powerpoint presentation recently shared with staff and explained the new DfE Child Protection guidance. It was agreed that the ESafety policy should be amalgamated with the Safeguarding policy.</p> <p>(AM leaves)</p>	<p>Policy to be shared with parents (VP)</p>
<p>9. Chairs and Committees</p> <p>The Clerk announced that resignations had been received from the Chair and Vice Chair of the Governing Body and presided over the election of officers due to these resignations. Ken Murphy was unanimously voted as Chair of Governors as from September 2014. No Vice Chair was elected at this meeting.</p> <p>The Governors wished the minutes to note their thanks to the Chair and Vice Chair for their commitment, hard work and efforts during their time on the Governing Body.</p> <p>Committee Chairs : the following was agreed:</p> <p>Finance chair – Kate French, Vice Chair - Ken Murphy ASC chair – James Dow, Vice Chair – Peter Nussey Personnel chair – Alison Butterworth, Vice Chair – Simon Sagggers</p> <p>A draft schedule of committee dates was circulated for the next academic year. It was agreed that some committees would have staggered start times (ASC and Finance). The Chairs of those committees would circulate proposed start times to be agreed by email.</p> <p>The Governors discussed the recruitment of three community governors and agreed that an advert would be drawn up to locally advertise for the three vacancies.</p>	<p>Vice Chair election needed – agenda item for 18th September 2014 FGB</p> <p>KM/Clerk</p> <p>AB/Clerk</p>

Meeting finished: 9.50pm

Next meeting : 18.09.14

Chair