



Bassingbourn Village College

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Part of the Anglian Learning Trust

Limited by guarantee registered in

England and Wales with registered no : 07564749

Registered address: Lode Road, Cambridge CB25 9DL

**Mr D Cooper
Principal**

22nd November 2017

Dear Parent/Carer,

We would like to remind you that **Year 9 Parents' Evening** will be taking place on **Thursday 7th December 2017, 4.30pm – 7.30pm.**

Students will be issued with their appointment sheets shortly and they should ask teachers for appointment times.

In order that the evening runs smoothly we suggest that students make appointments with a 5 minute gap between them, to allow parents to move from one teacher to the next. Parents are asked to assist us by keeping conversations to the 5 minute slot. If you require a longer meeting with a member of staff please make an appointment to see them at a mutually convenient time after the 7th December.

If you are unable to attend the evening, please contact the appropriate subject teacher by e-mail or by telephone to enable you to keep up to date with your son/daughter's progress.

The year 9 Planning for the Future evening where students and parents can find out about the curriculum choices for GCSE subjects will be held in the New Year. Further information will be issued to parents as soon as a date has been agreed, although this is likely to be in February.

We look forward to seeing you on Thursday 7th December.

Yours faithfully

Miss J Read
Keller College

Mr D Beck
Moore College

Ms J Shortt
Shakespeare College

Ms C Harris
Luther King College

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Name of student: Tutor Group:

I/We will/will not be able to attend the Year 9 Parents' Evening on Thursday 7th December 2017.

Signed