



Bassingbourn Village College

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Part of the Anglian Learning Trust

Limited by guarantee registered in

England and Wales with registered no : 07564749

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**Mr D Cooper
Principal**

May 2018



Dear parent/carer

Cashless catering update

We write further to our Parentmail notifications regarding the introduction of Wisepay, a 24/7 online payment system for the purchase of food from the canteen. We are anticipating going live with this system on 12th June, with transfer of balances currently on your child's catering card being made on the evening of 11th June. Until then, payment for food will remain unchanged and you may continue to top up your child's catering card as normal. The trips and visits module will also be introduced shortly but for the moment current methods of payments will continue to be used.

There will be one Wisepay account per student enabling parents to make payments from any location via the web. Log in details will shortly be issued and it is important that you register with your payment details as soon as possible so that any issues with your account can be addressed before the new cashless catering system goes live.

From 12th June, our catering company, Chartwells, will continue to accept cheques for food payments for that week only until 15th June. Cheques should be made payable to "Chartwells". From 16th June, all payments will have to be made through Wisepay.

In conjunction with the introduction of Wisepay, we are also changing our current cashless catering system from a card to a biometric system. Please find attached to this letter a consent form with further information regarding the use of biometric data and how it is stored. This consent form must be completed and returned to reception by 18th May as the biometric data will be gathered during week commencing 21st May.

Under the current requirements for taking and using this biometric data, we do need explicit "opt-in" consent to allow registration to take place. Current legislation allows parents to give this consent on behalf of their child, but if your child is over the age of 13 and objects or refuses to participate in activities that involve the processing of their biometric data, then this objection overrides any parental consent to the processing. Consent can be withdrawn at any time by emailing office@bassingbournvc.net

If you have any questions or queries regarding these new systems, please contact Mrs Smith by email ssmith@bassingbournvc.net.

Yours sincerely

**Mr D Cooper
Principal**



Cashless Catering –Bassingbourn Village College

As part of our ongoing development of the school's systems, we are moving to a biometric method for the purchasing of food in the school. Biometrics will make the process of paying for food quicker and easier, easing queues and taking away the cost of maintaining a card-based system. In addition the system will fully integrate with our new online payment system called Wisepay to allow parents/carers to see in real-time what your child is purchasing on a daily basis.

Biometrics and Security

Students, parents and staff can rest assured that the fingerprint images cannot be used by any other source for identification purposes. A scanner takes measurements of your child's finger which is converted into a unique number and stored on the school's secure system. An image of your child's fingerprint is not stored. Each time a finger is scanned at a till it is turned into a number, erased and then compared with the stored number.

Under the current requirements for taking and using this data, individuals have to "opt-in" to allow them to be registered and then to use the system. By ticking the box below and signing you are giving your permission for us to hold your child's biometric information on our cashless catering system. Alternatively your child may be provided with a unique PIN number.

Please tick one of the options:

I give my permission for my child's biometric information to be held on the biometric cashless catering system used by Bassingbourn Village College

Alternatively, I would like my child to be issued with a unique PIN number

Or,

My child is in year 11 and does not wish to purchase food from the canteen prior to leaving at the end of their exams, therefore biometric information does not need to be taken.

Child's name:

tutor group:

Year:

Parent name _____

Parent Signature _____ Date _____

Should you or your child wish to withdraw consent for biometric information to be held at any time please email office@bassingbournvc.net