



Bassingbourn Village College

South End, Bassingbourn, Royston, Hertfordshire SG8 5NJ

Telephone: 01763 242344 Fax: 01763 248122

Email: Office@bassingbournvc.net

Website: www.bassingbournvc.net

Part of the Anglian Learning Trust

Limited by guarantee registered in

England and Wales with registered no : 07564749

Registered address: Lode Road, Cambridge CB25 9DL

22nd July 2019

Mr D Cooper
Principal

Ms V Poulter
Head of School

Dear Parent/Carer

As the end of term is approaching I would like to thank all parents/carers for their support this year. It has been a very busy year at Bassingbourn and I am delighted to be taking over as Principal in September when we will be launching our three core values of Respect, Resilience and Responsibility. In line with these I would like to remind you of some of the key aspects of our Expectations for Learning Policy and key information for next academic year. The full EFL policy is accessible on our school website: <http://www.bassingbournvc.net/parents/policies/>

Uniform

Students in year 11 continue to have the privilege of wearing a **plain black business suit and year 11 tie**. The tie can be purchased through Wise Pay at a cost of £6.50. If Year 11 students choose not to wear the current year 11 tie, then they will be expected to wear the normal school tie. Students choosing to wear skirts must ensure they are of an appropriate length for a business environment.

For students in years 7 – 10, trousers should be plain black school uniform style and material; we do not allow any leggings, stretchy material or jeans style (the style with the square pockets at the back). If the students choose to wear jumpers and/or skirts, to make sure they are appropriate then they should be the school uniform ones with the logo on (cardigans are not part of school uniform).

Students are also reminded that nail varnish is not to be worn at school, if it is seen they will be asked to remove it in the Hive.

Shoes

Shoes for **all** students need to be **formal black school shoes**, no sandals, canvas or sports shoes will be allowed as stated on our uniform list. Heels should be no higher than 3cm and stilettos are not allowed. We also do not allow any shoes with **logos** or **leather type trainers**. (We have included photos at the end of the letter of the type of shoe currently being worn which are not considered school uniform and will need replacing for September).

Incorrect uniform

Students not meeting our expectations will initially be given a warning and asked to purchase the correct items. If this does not happen then they will be required to wear items from our loan scheme in return for handing in their mobile phone or bus pass for the day. Students who consistently wear inappropriate items or uniform may lose social time and/or be asked to work in isolation until they have appropriate uniform. Parents will be contacted asking for them to ensure suitable items are purchased. The school is the final arbiter in deciding whether the uniform items are appropriate.

Earrings and piercings

I would also like to reiterate the expectations with regards to earrings and piercings. Students are only allowed to wear one plain silver or gold stud in each ear. We do not allow any other body piercings, bars or ear stretchers on the grounds of health and safety. If a student does come into school with more than one piercing or other visible body piercing (e.g nose piercing) then they will be asked to remove them. For this reason can I ask if a piercing is being done, that it happens at the start of the holiday so that it can be removed if necessary. If students refuse to remove items then they may be asked to work in isolation.

I would like to thank all parents for their support in ensuring their child attends school in the correct uniform and representing the school in a smart, professional and respectful manner.

Mobile phones

Our successful mobile phone policy will continue to be enforced next academic year. Between arrival on the school site and until leaving the school buildings at the end of the day mobile phones must remain in bags, switched off and not seen in school. If a phone goes off or is seen then it will be confiscated and parents asked to collect it. If students refuse to hand their phone in then they may be isolated. If students need to contact home or use their phone for an appropriate use then they must go to The Hive and ask to use their phone.

Confiscating property

If a student has an item confiscated then we ask parents to collect that item at their convenience. This includes mobile phones, items of non-school uniform and any other item that disturbs learning. Reception is open between 8.45am and 4.15pm. (We are able to arrange collection by exception around these times)

Mentor Time

Following a staff, student and governor consultation on our current use of tutor time this year we have made some changes for the new academic year – tutor time will now be called mentor time to better reflect our staff's role as an academic mentor (tutor time will therefore be known as mentor time). As opposed to being at the beginning of the day, mentor time will now follow 1b at 10:35am. This means that students start learning straight away at the beginning of the day, as lessons will start at 8.55am. Students are expected to be in school by 8.50am.

New term dates

I would also like to alert parents to the staggered start days for the new academic year. Year 7 will start on Wednesday 4th September and the rest of the school on Thursday 5th September.

Staffing changes

It is the time of the year when we sadly have to say goodbye to some of our staff as they move onto pastures new. These include Mr Davison, Mr Clover, Miss Fixter and Mr Griffiths.

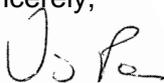
We will be welcoming some new members of staff in September; Mrs Howells and Ms Hunter who will be joining our Science Department, Miss Spencer will be joining our English Department, and Mrs Cairns will be joining our Language Department.

We also have some changes to the leadership structures. Mr Church will be taking on the role of Head of English alongside his leadership team role, Mr Taylor will be taking on the role of Head of Science and Maths, and the Achievement leader for year 11 will be taken on by the team of Mr Brock (achievement), Mrs Edwards (behaviour and attendance) and Ms Hields (transition).

If you would like to discuss anything regarding your son/daughters education then please can I remind you to contact their Learning mentor in the first instance.

If you would like to discuss anything within this letter then please do not hesitate to contact me. I would like to finish by wishing you all a lovely summer

Yours sincerely,



Ms V Poulter
Head of School

Examples of shoes that are
not allowed to be worn as
school uniform as per our
stated policy (this is not an
exhaustive list)

